

JOB DESCRIPTION

Background

Cross Rhythms media is pioneering an online platform aimed at UK teenagers, called xRhythms. More details can be found at www.crossrhythms.co.uk/xrhythms and www.xrhythms.co.uk/about/

Job placement title

xRhythms Video Editor and Producer

Reporting to

The Video Editor and Producer is managed by the xRhythms Content Controller.

Job placement summary

The Video Editor and Producer is responsible for coordinating and managing aspects of a video production process from start to finish. You will help with the creative direction, writing scripts, filming, and editing engaging videos for the Visual Radio Player our audience.

You will be editing contributor videos, producing and editing branded videos (e.g. promotional ads), editing videos created by the team (e.g. interviews), editing short videos for social media, and working on other video projects.

This role includes successful capture, post-production, uploading and archiving video projects. Managing material such as camera footage, dialogue, sound effects, graphics and special effects to produce a final film or video product.

Feel free to share samples of videos you have edited and produced along with your application.

Responsibilities

- Work independently, as well as part of a team, on video projects and create engaging videos for social media channels.
- Create, edit, and produce branded videos.
- Edit videos recorded by team and sent in from contributors.
- Write script, record, edit videos and sound projects, including capturing/importing media, organising raw media, editing footage and sound files, creating and inserting static and motion graphics, titling and adding music/voice-over/SFX as required.
- Upload videos on xRhythms and YouTube, put together the title, description and key words, ensure it's Search Engine Optimised.
- Managing video library.
- Setting up livestreams as required.

Note: Your Placement will take place at our HQ in Stoke-on-Trent, and we will aim to help you find suitable accommodation if required. Additionally, in light of COVID restrictions, we may offer you to undertake your Placement remotely/virtually, for all or part of the 6 months.

Skills, experience and qualifications

Video editing skills, Experience with Adobe softwares (Premiere Pro, After Effects, and Audition), Familiarity with professional cameras and lighting, Computer literate, Attention to detail, Strong verbal and written communication skills, Teamwork, Creative eye, Working with deadlines.

Employment support and training

You will be mentored, trained and supported continuously by the xRhythms Content Controller.

That support and training will help develop your skills to fulfil your role. You will learn how to use any equipment and software relevant to your role and be given initial and ongoing training to develop those skills.

You will gain plenty of experience working in the media environment and producing media content for publication. This will develop your skills in: hitting deadlines, researching, interviewing and/or communicating with other participants, and producing quality content.

In addition we will help to develop your CV writing skills, interview techniques, CPD skills and communication and teamwork skills. You will also be enrolled on the Staffordshire Chambers of Commerce Kickstart Network – this network will provide monthly networking events and CPD development sessions once a month for your Kickstart placement, which will help you to develop your employability skills as well as network with like-minded placements.

We will provide you with any equipment you might need to fulfil your role.

Working pattern and contracted hours

Part-time, 25 hours per week. Monday – Thursday, 10am – 5pm (including 45 minutes unpaid lunch).

Salary

National Minimum Wage/Living Wage as appropriate.

How to apply

To apply you must be 16-24 years old and have be on Universal Credit.

Interested applicants should email hr@crossrhythms.co.uk to express their interest directly to us.

Then you need to apply by telling your Work Coach at your local job centre that you are interested in the **xRhythms Video Editor and Producer** role at **Cross Rhythms** in Stoke-on-Trent (**ST1 1HE**). Your Work Coach will then refer you to the job.

Closing date for applications: 31st July 2021.

Anticipated start date: 9th August 2021.